

**Nasonville Fire District
2577 Victory Highway
Nasonville, Rhode Island 02830**

Monthly Meeting Minutes for April 5, 2016

1. Call to Order:

Chairperson Jenn Zuba called the Operating Committee meeting to order at 7:03 PM.

Members present: Board Members: Jenn Zuba (Chairperson), Bettie Hatzell (Vice Chairperson), Bob Allard, Janet Raymond, Gerry Lapierre, Norm Dalpe and Paul Wright.

Others: Christine Chretien (District Clerk), Robert Howe (Chief), Ron Lapierre (Treasurer),

Absent: John Mainville (Tax Collector), Chip Mainville (Fire Marshal, working).

Opening Statement

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

2. For the good and welfare of the district.

- Bob Allard asked that anyone wishing to speak at the Operating Committee meeting wait to be recognized by the Chairperson before speaking. He also mentioned that cell phones should be turned off during the meeting.
- Gerry Lapierre mentioned that he had been made aware that mail addressed to the Tax Collector had been left lying around and had not been put into the Tax Collector's mail box and that a Fed Ex envelope addressed to the Tax Collector had also been opened. Chief Howe indicated that he goes through any mail that comes in and anything addressed to John Mainville or to the Tax Collector gets deposited into the Tax Collector's mail box.

3. Receive Tax Collector's Report

Ron Lapierre presented the Tax Collector's report. Tax collections for March were \$14,039.05. Total Collections through March were \$323,559.86 which represents 88.5% of total to be collected. Taxes in Arrears collected to date are \$6,627.12. Collections are running about \$20K ahead of last year. There was one redemption received in the amount of \$1,112.95. Gerry Lapierre made a motion to accept the Tax Collector's Report and the motion was seconded by Bob Allard. All members approved the motion and the motion was passed.

4. Receive Chief's Report

Chief Howe presented his report for the month of March. Janet Raymond made a motion to accept the Chief's report with the stipulation that the information for the Deputy be put under its own category on the report. The motion was seconded by Bettie Hatzell. All members approved the motion and the motion was passed.

9. Old Business

- h. **Fire Marshal's Report for November 2015** – Chief Howe presented the Fire Marshal's report for the month of November 2015. Bettie Hatzell made a motion to accept the Fire Marshal's report and the motion was seconded by Norm Dalpe. All members approved the motion and the motion was passed.

5. Receive Fire Marshal's Report

Chief Howe presented the Fire Marshal's report for the month of March. Chief Howe provided clarification regarding the number of hours worked by the Fire Marshal. Bettie Hatzell made a motion to accept the Fire Marshal's report. The motion was seconded by Norm Dalpe. All members approved the motion and the motion was passed.

6. Approve minutes from the previous month's meeting

The minutes from the March 2016 monthly district meeting were submitted for review. A motion to approve the minutes was made by Janet Raymond and seconded by Bettie Hatzell. All members approved the motion and the motion was passed.

7. Consider, review, and approve Bills & Receipts

Gerry Lapierre asked a question regarding a bill which was answered by the Chief Howe. Gerry Lapierre made a motion to approve and pay the bills. Bob Allard seconded the motion. All members approved the motion and the motion was passed.

8. Receive the Treasurer's Report

Ron Lapierre presented the Treasurer's report. He pointed out that the line item under Paid Coverage: Payroll Tax Expense was over budget. Janet Raymond made a motion to approve the Treasurer's Report and Bettie Hatzell seconded the motion. All members approved the motion and the motion was passed.

A motion was made by Gerry Lapierre to move agenda item 9 m under Old Business, Rescind the vote on the motion previously adopted to allow the Fire Marshal to continue rescue data input for 3rd party billing at Fire Marshal pay grade as well as to continue Fire Marshal duties to item 9 k under Old Business, Budget Line Item Description & Proposed Hourly Rates for duties being performed by Fire Marshal. Paul Wright seconded the motion. All members approved the motion and the motion was passed.

9. Old Business

- a. **Third Party Billing Update** – tabled until next month. No report received from Dawson.
- b. **Bid for Third-Party Receivables** – tabled until next month.
- c. **Hiring Committee** – Gerry Lapierre had nothing to report at this time.
- d. **Building Maintenance** – Gerry Lapierre had nothing to report at this time.
- e. **Approval to pay Bills & Receipts from March 2016 monthly meeting** – Jenn Zuba made a motion to approve payment of the bills. Janet Raymond seconded the motion. All members approved the motion and the motion was passed.
- g. **Discontinuation of Cleaning Services** – Gerry Lapierre made a motion to keep the cleaning service. Norm Dale seconded the motion. All members approved the motion and the motion was passed.
- h. **Labor Attorney** – Gerry Lapierre made a motion that the District discontinue using Attorney Kasale as the labor attorney and begin the search for a new labor attorney. Bob Allard seconded the motion. Gerry Lapierre, Bob Allard, Paul Wright and Norm Dalpe voted to discontinue the services of Attorney Kasale. Jenn Zuba, Janet Raymond and Bettie Hatzell voted against the motion. Majority vote to discontinue the services of Attorney Kasale and to begin the search for a new labor attorney. Jenn Zuba will send Mr. Kasale a letter informing him of the board's decision.
- i. **Report from Workgroup – Impact of COB Agreement** – tabled, group has not met as of yet.
- j. **Special Meeting** – tabled until the workgroup reports back to the board.
- m. **Rescind the vote on the motion previously adopted to allow the Fire Marshal to continue rescue data input for 3rd party billing at Fire Marshal pay grade as well as to continue Fire Marshal duties** – Gerry Lapierre made a motion to rescind the motion approved at the last operating committee meeting allowing the Fire Marshal to continue rescue data input for 3rd party billing at Fire Marshall pay grade as well as continuing Fire Marshal duties because the funds allocated in the budget have been exhausted and funds previously moved to cover the expenses should be reversed. Paul Wright seconded the motion. Chief Howe informed the board that he had spoken to the Deputy Fire Marshal for the State and the Deputy indicated that he could not guarantee that he could meet any deadlines for inspections for the district. Chief How also read a statement that was sent in by Fire Marshal Mainville. Chairperson made the decision to make the motion put forth by Gerry Lapierre as two motions to be voted on. Gerry Lapierre did not agree and appealed the Chairperson's decision. Bob Allard, Paul Wright, Norm Dalpe, Bettie Hatzell, Janet Raymond and Jenn Zuba all voted in favor of separating the original motion into two separate motions. Gerry Lapierre voted against the separation. Gerry Lapierre made a motion to not move money from Equipment Repair line item to Fire Marshal line item. Norm Dalpe seconded the motion. Paul Wright and Bob Allard approved the motion. Janet Raymond, Bettie Hatzell and Jenn Zuba vote against the motion. Motion was passed by majority vote. Gerry Lapierre made a motion to suspend all Fire Marshal activity until further notice and to have the Chief send a letter to the State Fire Marshal informing him of the decision. Norm Dalpe seconded the motion. Paul Wright and Bob Allard approved the motion. Janet Raymond, Bettie Hatzell and Jenn Zuba vote against the motion. Motion was passed by majority vote.
- k. **Budget Line Item Descriptions & Proposed Hourly Rates for duties being performed by Fire Marshal** – item no longer needs to be discussed due to vote on prior agenda item.
- l. **Rescind the vote on the motion previously adopted to allow union stickers, decals, patches or other union designations on or about district property** – Gerry Lapierre made a motion to postpone discussion regarding

this topic until a new labor attorney is decided upon and the new attorney can be consulted about this topic. Motion was seconded by Bob Allard. Jenn Zuba, Bob Allard, Paul Wright, Gerry Lapierre, Norm Dalpe and Bettie Hatzell approved the motion. Janet Raymond voted against the motion. Motion was passed by majority vote.

10. New Business

- a. **Consider the circumstances or events to allow full time duty personnel to work overtime and part time personnel to work over 24 hours** – Jenn Zuba clarified the circumstances/events that would allow full time duty personnel to work overtime and part time personnel to work over 24 hours. Due to three individuals being out on IOD, there will be some circumstances when the overtime will be necessary.
- b. **Date to be set for the annual review of Fire Chief** – topic will be discussed in Executive Session at the June monthly meeting.

11. Adjournment

There being no further business, Gerry Lapierre made a motion to adjourn at 9:42 PM and Norm Dalpe seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted,

Christine A. Chretien
District Clerk